



PRE-PREPARATORY • PREPARATORY • COLLEGE • OUTREACH



# Uplands Privacy Policy Notice 2023/2024

Today's thinking child is tomorrow's achiever

## 1. ABOUT THIS NOTICE

Our commitment to safeguarding your privacy is paramount. We value your visit to our website and want you to understand how we handle your Personal Information. By using this website, you are acknowledging that you have reviewed this privacy notice and consent to our use of your personal information in accordance with it. Should you disagree with these terms, please refrain from providing personal information, although this may affect our ability to support you as a supplier, prospective employee or student applicant.

## 2. PERSONAL INFORMATION DEFINED

As per the Protection of Personal Information Act (POPIA), “Personal Information” pertains to data concerning an identifiable individual or entity. For more detailed examples, refer to the POPIA guidelines at [www.gov.za/documents/download.php?f=204368](http://www.gov.za/documents/download.php?f=204368).

## 3. TYPES OF DATA WE PROCESS

We handle personal data from students, families, employees, suppliers, contractors, prospective families and interested parties associated with Uplands. This data includes contact details, family information, safeguarding details, education and employment data, images, financial information, and more.

## 4. HOW WE COLLECT AND PROCESS DATA

We collect information through various channels, including our website, telephone, in-person, email, documentation, online tools, CCTV cameras, and third parties such as referees or professionals working with individuals.

## 5. PURPOSES OF PROCESSING DATA

We process data to facilitate educational services, ensure student welfare, comply with legal requirements, and more. We may use photographs and recordings with appropriate consent for celebratory and record-keeping purposes.

## 6. DATA-SHARING

We may share data with relevant authorities or third parties as required by law or with your consent. We ensure your data protection through contractual safeguards and do not rent or sell personal information.

## 7. DATA RETENTION

We retain data for the necessary period to fulfil its purpose, with exceptions for archiving or research purposes. Data will be destroyed or made anonymous when no longer required.

## 8. YOUR RIGHTS

You have rights under the POPIA, including the right to access, rectify, erase, restrict processing, and data portability. You can also object to processing and withdraw consent.

## 9. WITHDRAWAL OF CONSENT

You can withdraw consent at any time without affecting previous lawful processing.

## 10. DATA SECURITY

We employ appropriate measures to ensure data security and prevent unauthorized access or loss.

## 11. COMPLAINTS

If you have concerns, please contact us or the Information Regulator.

## 12. UPDATES

Please check this notice periodically for updates.

For any concerns or queries, please contact us at the addresses provided or visit our website for more information.

### Physical address

Danie Joubert Street Extension, White River, Mpumalanga, South Africa

### Postal address

PO Box 244, White River, 1240

### Telephone address

Uplands: + 27 (0) 13 751 3141



**Physical Address: Uplands**  
**Danie Joubert Street Extension, White River, Mpumalanga, South Africa**  
**Telephone: + 27 (0) 13 751 3141**  
**Facebook: UplandsWhiteRiver Instagram: uplandswhteriver**  
**Website: www.uplands.co.za**